



**SALEM WILOWS SEAFOOD VENDOR APPLICATION**

**\*Complete one application per booth requested.**

**July 10-12, 2015**

**Salem Willows, 187 Fort Avenue, Salem, MA 01970**

Business Name: \_\_\_\_\_ Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Person (if other than owner) Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**MENU ITEMS:**

Only items listed on the vendor's application and approved by FestEvents shall be permitted for sale at vendor's booth. Food vendors may serve up to five (5) items total. At least two (2) items must include seafood. All participants shall provide enough seafood product(s) to allow for continued sales throughout the hours of the event. FestEvents reserves the exclusive right to be the sole vendor of whole steamed lobster and any and all beverages within the grounds of the Salem Willows Seafood Festival.

<b><u>MENU:</u></b>	<b><u>Item/Description</u></b>	<b><u>Serving Size</u></b>	<b><u>Price</u></b>
<b><u>ITEM #1</u></b>	_____	_____	_____
<b><u>ITEM #2</u></b>	_____	_____	_____
<b><u>ITEM #3</u></b>	_____	_____	_____
<b><u>ITEM #4</u></b>	_____	_____	_____
<b><u>ITEM #5</u></b>	_____	_____	_____

**DESCRIPTION OF BOOTH SPACE (If possible, include tent/ trailer measurements and photos)**

\* Food Vendors shall be provided a space of 20' x 10' with 20' frontage, electricity and water source included at a nonrefundable fee of \$850. Vendors are responsible for furnishing their own tents, trailers, tables, chairs, displays cases, and any other equipment. Vendors shall stay within the perimeter lines that shall be clearly marked. If vendors cannot fit all equipment within these perimeters additional booth space must be purchased at \$250 per additional 10'x 10' space. Booths may not be subdivided.

Trailer with hitch \_\_\_\_\_

Providing own tent \_\_\_\_\_

**PROPANE VENDORS:**

In order for us to obtain a blanket propane permit vendors must list all propane needs below:

1. Are you using propane? \_\_\_\_\_
2. What size cylinder will you be bringing? \_\_\_\_\_
3. How often do you need to change them normally? \_\_\_\_\_
4. How are your tanks secured? \_\_\_\_\_

Mail all documents to: FestEvents of New England, 15 Pine Street Seabrook NH 03874

One propane tank per cooking appliance is allowed at your booth. In efforts to avoid vendors swapping out tanks during event hours, a 125lb cylinder is recommended. Vendors cannot store extra propane tanks at their booth or in vehicles, etc. However, there will be a secured area on-site for vendors to store extra propane tanks. Refill service will be provided for cylinders that are 100lb or greater prior to 10am each morning. Smaller tanks cannot be refilled on-site.

**BOOTH FEE: Deposit of \$250 due March 15, Final Payment due by May15:**

**Salem-Based Restaurant 20' x 10' Food Vendor Space @ \$750:** \$ \_\_\_\_\_

**Restaurants outside Salem, MA 20' x 10' Food Vendor Space @ \$850:** \$ \_\_\_\_\_

**Additional 10' x 10' Space @ \$250:** \$ \_\_\_\_\_

**TOTAL AMOUNT DUE:** \$ \_\_\_\_\_

**(-) \$250 Deposit, Due March 15:** \$ \_\_\_\_\_

**Balance Due May 15:** \$ \_\_\_\_\_

Check(s) should be made payable to: FestEvents of New England. There shall be a \$25.00 service fee for any check that is returned for insufficient funds or for any other reason. Vendors registering after June 1 must submit total payment in the form of cash, credit card, bank check, or money order. Business checks or personal checks shall not be accepted after this date.

-OR- Please charge my Credit Card:

Credit Card Type \_\_\_\_\_ Account # \_\_\_\_\_ Exp \_\_\_\_\_ CID \_\_\_\_\_

Name of Card Holder \_\_\_\_\_ Billing Address \_\_\_\_\_

Signature of Card Holder \_\_\_\_\_ Date \_\_\_\_\_

By signing this application below, I acknowledge that I have read and understand the Rules and Regulations and the application.

Enclosed is my application for the Salem Willow Seafood Festival. I understand that all fees are nonrefundable. I agree to assume full responsibility for my conduct and for all property that I bring on the premises and shall hold neither the Commonwealth of Massachusetts, the City of Salem, FestEvents of New England, nor any of their employees, officers, volunteers, sponsors or advertisers responsible for any damages or personal injury, theft, or any other act that may occur at the event. The Commonwealth of Massachusetts, the City of Salem, FestEvents of New England, nor any of their employees, officers, volunteers, sponsors, or advertisers shall not have any liability whatsoever for any damages to any person, matter, or thing resulting neither from storm, wind, water, or other Acts of God, nor from fire, strikes, or lockouts. I understand that my name or business and any photos may be used for promotional and/or informational purposes. I have read and agree to abide by all rules.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Questions, please email vicky@festeventsne.com

<b>Office Use Only: Date Received</b> _____	<b>Approved</b> _____	<b>Denied</b> _____
<b>Recd: Application</b> _____	<b>Rules</b> _____	<b>Insurance</b> _____
<b>Deposit</b> _____	<b>FP</b> _____	<b>Employee Roster</b> _____

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## **FOOD VENDOR RULES, REGULATIONS AND POLICIES**

**Please read through each rule carefully and sign and return the last page of this document.**

- 1) In reference to this event, the term “Committee” refers to a duly appointed committee of FestEvents of New England, the event management and production agency of the Salem Willows Seafood Festival. This Committee shall be considered the final authority on all matters pertaining to this event. All Food Vendors hereinafter are referred to as “vendors”.
- 2) Compliance: All vendors are required to comply with all Federal, State and Local regulations in addition to policies of the Committee. Vendors are responsible for making all necessary arrangements to be in compliance with these regulations.
- 3) Applications: All applications are due by March 15. Applications shall only be accepted as complete once all of the following have been received:
  - Completed & Signed Application with Menu Items and Prices
  - Original signed copy of the Rules and Regulations
  - Certificate of Insurance as outlined within
  - Board of Health Temporary Food Service Application
  - Deposit of \$250, payable to “FestEvents of New England”
- 4) Certificate of Insurance: A Certificate of Insurance for General Liability including but not limited to, premises, products and completed operations, for a combined single limit of \$1,000,000 per occurrence for bodily injury and property damage with an annual aggregate of \$1,000,000. Product liability must cover fourteen (14) days prior to the festival. All insurance shall be extended to cover the Commonwealth of Massachusetts, the City of Salem and FestEvents of New England "additionally insured," and serve as indemnification for any injuries, damage, or harm caused by the vendor. The vendor shall be liable and hold the Commonwealth of Massachusetts, the City of Salem and FestEvents of New England harmless from any and all claims, including costs and attorney fees, for injuries or harm to people and damage to people or property which may arise directly or indirectly from the vendor. **Vendors may already have this insurance coverage as part of their regular business insurance and are encouraged to contact their insurance agent to verify.**
- 5) Arrival and Set-Up: Vendors must first check in at the on-site management tent located at the top of the hill for booth assignments which are available after 10:00am on Wednesday. The Committee determines all Vendor booth locations. Once checked in vendors shall be given four (4) three-day admission passes and a vehicle tag. Vendors are required to display the vehicle tag in their rear view mirror stating vendor name, booth number and cell phone number. This vehicle tag is not a parking pass. **Please do not park in the reserved VIP LOT as this is for bands, entertainers and sponsors.** The vehicle tag allows you access to the grounds during closed hours to restock, etc.
- 6) **All vendors must be set up by Friday at 9AM for mandatory inspections by the Salem Board of Health and Fire Departments.**
- 7) Food Booths must be operational prior to the festival opening at 12pm on Friday. Spaces that are not in compliance or ready for business by 12pm on Friday shall be considered a “no-show” and re-rented with all fees forfeited. All vehicles must off-site and parked in a legal parking space by 10am on Friday. **PLEASE DO NOT PARK IN THE RESERVED VIP GATED AREA. THIS SPACE IS RESERVED FOR BANDS AND WICKED BITES CULINARY CHEF DEMONSTRATIONS!**
- 8) Allotted Space and Fees: Food Vendors shall be provided a space of 20’ x 10’ with 20’ of frontage. Vendors must stay within the perimeter lines that shall be clearly marked. If equipment and supplies cannot fit within these perimeters additional booth space must be purchased at \$250 per additional 10’x 10’ space. Vendors may not distribute samples of any kind whenever such actions block the walkways or in any way handicaps neighboring vendors. No roaming advertisements or distributions of any kind are allowed. Booths may not be subdivided.
- 9) Equipment: Vendors are responsible for furnishing their own tents, trailers, tables, chairs, displays cases, fire extinguishers, storage containers, food thermometers, sanitizers, gloves, supplies, utensils and any other equipment and to be in compliance with State and Local laws.
- 10) Menu items: Only items listed on the vendor’s application and approved by FestEvents shall be permitted for sale at vendor’s booth. Food vendors may serve up to five (5) items total. At least two (2) items must include seafood. All participants shall provide enough seafood product(s) to allow for continued sales throughout the hours of the event. FestEvents reserves the exclusive right to be the sole vendor of whole steamed lobster and any and all beverages within the grounds of the Salem Willows Seafood Festival. No other merchandise or retail products shall be sold. Unauthorized sale violations shall be met with immediate sanctions, up to and including expulsion from the festival and/or prohibiting future participation without refund.

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11) Beverage Sales: The Committee reserves the exclusive right to be the sole vendor of any and all beverages within the grounds of the Festival. If you are found serving beverages you will be met with immediate sanctions, up to and including expulsion from the festival and/or prohibiting future participation without refund.

12) Menu Item Prices: The purpose of the Festival is to have attendees sample foods from a variety of establishments, not to serve full meals that could restrict a variety of sampling. Please set your portions and prices accordingly. Prices must include any applicable taxes. Vendors may not alter the price per item submitted on the Application Form.

13) Menu Item Duplication: The Committee shall make a concerted effort to ensure that there is not an abundance of similar menu items at the festival. This is done on a “first-come, first-serve” basis. The Committee shall review all menu items to assure that a broad selection of menu items is maintained. Every attempt shall be made to avoid excessive duplication of menu items among vendors. The Committee has the authority to refuse any items to be served. Any item denied by the committee shall be listed with the reason for denial. You may then submit a new menu item for review. Once a vendor’s menu items are approved, no changes shall be allowed without a written request from the vendor and an approval from the committee.

14) Menu Item Compliance: Upon committee review, each vendor will receive a menu authorization letter confirming which items you are approved for and their relative price. Any item denied by the committee will be listed with the reason for denial. You may then submit a new menu item for review. Once a vendor’s menu items are approved, no changes will be allowed without a written request from the vendor and an approval from the committee.

15) Judging and Awards: Official Seafood Festival judges will approach your booth to sample your food item on Sunday morning after 11:00 am. Awards will be presented on Sunday for several categories, including, but not limited to: Best of the Festival, Best Chowder, Best Lobster Roll and Best Booth Design.

16) Board of Health, Temporary Food Service Permit. Vendors must include an Application for Temporary Food Service from the City of Salem, Board of Health with their application. Salem-based businesses are exempt from additional fees but must still complete the permit. Vendors not located in Salem will be charged a \$300 permit fee by the Board of Health. All participants are required to comply with all Board of Health conditions as outlined on the back of the application. A copy of the application is included which requires both pages (don’t forget to sign page 2), a Plan of Establishment, ServSafe Certificate, Establishment Permit and Permit Fee. PLEASE MAIL THE PERMIT, REQUIRED DOCUMENTS AND CHECKS TO FestEvents of New England, Att: Vicky Avery, 15 Pine Street Seabrook NH 03874, as we submit all vendor application to the Board of Health Directly. Board of Health inspections will be conducted throughout the event.

17) Food Preparation: Food preparation should be done in advance at an off-site establishment. Food items should only need to be “finished off” at the event site.

18) Food Temperature Log- To protect our vendors and ensure that safe foods are served to the public, the Salem Board of Health is requiring food temperature logs be kept from start to finish (preparation to serving). Temperature log forms will be provided by the Salem Board of Health to ensure that proper product temperature control has been followed by vendors in an unlikely situation.

19) Refrigeration- Generators shut down at night so vendors will not have overnight electricity or refrigeration available at their booth. An onsite refrigerator/freezer truck shall be provided by Favorite Foods throughout the duration of the event. All vendors are offered the use of these trucks, free of charge and at your own risk. Keys will be available at the on-site management tent located at the top of the hill after 9am on Friday. A signature is required to receive a key. All products must be stored in proper NSF containers. Neither the Seafood Festival Committee nor Favorite Foods will be responsible for vendor products in the truck. These trucks will leave the Festival at approximately 6:30 pm on Sunday, so it is your responsibility to make sure that all of your products have been removed from the trucks prior to this time. Neither the Committee nor Favorite Foods will be responsible for vendor products left on the truck.

20) State Meals and Sales Tax: Vendors are responsible for reporting and paying all applicable State meals and sales taxes. For on-line registration visit [www.mass.gov/dor](http://www.mass.gov/dor) and click on “Web File for Business”. Vendors are also responsible for maintaining their own cash/change banks.

21) Hours of Operation: Operating hours are Friday 12:00pm-10:00pm, Saturday 11:00am-10:00pm and Sunday 11:00am-6:00pm. At a minimum, all vendor booths must be open during the operational hours stated above. Vendors who violate this provision shall be prohibited from participating in any future events.

22) Electrical: 20 amp/120 volt electrical service is included with your booth fee. Only Committee staff shall connect electrical hookups. Vendors may not connect or disconnect themselves to the electrical system. Vendors must list ALL equipment requiring electricity on the application. Equipment cannot exceed 120 volts/ 20 amp circuits. Volt and amp specifications are listed on the nameplate of all equipment. Additional electrical requirements not listed on your application shall require that vendors make arrangements with the on-site electrical

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contractor at the vendor's expense. Vendors in excessive use of electricity shall be asked to reduce their electrical usage and shall be given a warning. Vendors are responsible for providing 150 feet of 20AMP rated, commercial grade (3-wire heavy-duty) extension cords to "direct-connect" to the generator per State code. No electric cords or wires shall run across walkways. Generators go off at night so there is no overnight refrigeration available. 220-Volt service is not available. Any vendor found tampering with electrical boxes or violating electrical policies shall be asked to leave the festival, forfeit fees paid and may be excluded from future festivals.

23) Water Hook-Up: Cold, non-portable water hook up is available free of charge. Vendors are responsible for providing 100' of food grade hose. No hoses shall run across walkways.

24) Water Source at Booth. Each vendor is required to have a running water source at their booth. Vendors must supply their own 100' food grade hose, liquid soap and disposable paper towels for hand washing. A two (2) gallon jug with a free flowing pull out spout is acceptable. Check with the Board of Health for other acceptable methods. 978-741-1800.

25) Grey Water Storage and Disposal: Vendors shall have a grey water bucket at their booth and dispose of any grey water by using the onsite grey water tanks. These tanks are for the use of all vendors and are only pumped once daily, so we ask that you conserve water and keep dumping to a minimum.

26) Phone Lines: No phone lines are provided for credit card transactions or outside calls. ATMs are available throughout the festival.

27) Securing Tents: Tents must be anchored securely in the case of inclement weather. Food vendors using tents must also have sidewalls or tarps to hang to protect products from debris if high winds occur.

28) Tent Fire Codes: Food Vendors with any type of cooking equipment or means of fire ignition must have certified fire retardant tents. Tents require certification executed by an approved testing laboratory stating that the tent flame retardant meets or exceeds NFPA 701, standard methods of fire tests for flame propagation of textiles and films, and that such flame resistance is effective during the time period the equipment is being used. **We have negotiated a discounted rate for certified tents with a blanket delivery and permit through The Event Company (no individual delivery or permit fees apply when renting through them). For tent rentals call 978-283-4884 and mention the Salem Willows Seafood Festival.**

29) Cooking Equipment Safety codes: Solid protection on the front and sides surrounding your cooking equipment is required. Cooking equipment and appliances must be at least 4" apart.

30) Accessory Rooftop Structures: can be utilized for cooking, serving and protection from weather. Roof materials must be made of aluminum, tin, or a fire retardant plywood (1/2" or thicker).

31) Propane Permits, Deliveries and Storage: the committee shall be responsible for obtaining a blanket propane permit for all vendors who list propane use on their permit. The Salem Fire Department will inspect and hand out propane permits to each individual vendor at 9AM on Friday morning. One propane tank per cooking appliance is allowed at your booth. In efforts to avoid vendors swapping out tanks during event hours, a 125lb cylinder is recommended. Vendors cannot store extra propane tanks at their booth or in vehicles. Eastern Propane will be on site to provide refill service prior to 10am each morning and provide a secured area to store extra propane tanks. *Refill service will be provided for cylinders that are 100lb or greater only. Smaller tanks cannot be refilled on-site.* Contact Jeff at Eastern Propane in advance to arrange for on-site storage and refill services 508-726-9260.

33) Combustible Fuels: Only limited quantities (less than 1 gallon) of sterno or other combustible fuels (not flammable liquids) are allowed at your booth at any given time. These must be on a non-combustible surface and be protected so that the public and/or staff do not get burned.

34) Wood/Charcoal Cooking: Only self-contained units used for cooking by means of wood fires or charcoal burning equipment is allowed. No open fires, wood or charcoal are allowed as smoke and embers can become airborne and ignite area combustibles.

35) Fire Extinguisher: All vendors shall have a fully charged and operational fire extinguisher with a legible and current inspection tag in their booth at all times. For non-cooking vendors a 2 ½ lb. (minimum size) ABC extinguisher is required. Vendors who are cooking are required to have a K-rated liquid fire extinguisher.

36) Salem Fire Prevention Officers shall be on site to inspect your booth. Officials shall continue to closely monitor operations throughout the duration of the event. If you fail to abide by the safety rules, you shall be asked to leave the festival without refund.

37) Disposal of Waste Vegetable Oil (WVO): Smart Fuel shall be providing an on-site collection bin for waste vegetable oil disposal for all food vendors. Any vendor found disposing of WVO in an unauthorized manner shall bear the full cost of cleaning any City or Personal property affected. If you have any questions please contact Andy Harkness of Smart Fuel 978-500-5665.

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38) Security: Overnight security shall be provided on Thursday, Friday and Saturday from 11pm- 6am . However, each Vendor should take the necessary precautions to secure their booth and products.

39) Motorized Vehicles and Golf Carts: are prohibited on the Salem Willows grounds except as needed for official use by the Committee.

40) Deliveries: Vehicles servicing and restocking food booths shall be allowed access on Friday, Saturday and Sunday mornings from 7am-9am through the gate at the end of Fort Avenue. Vendors shall display the vehicle tag (provided by the Committee) in the vehicles rear view mirror stating the vendor name, booth number and cell phone number. Once your vehicle has been unloaded please remove it from the grounds and park in a legal spot OUTSIDE the gated VIP Parking area.

41) Booth Appearance: Vendors are responsible for keeping booth areas clean during all hours of operation and for disposal of all waste materials at the conclusion of each day in the dumpsters provided on-site.

42) Co-Op Marketing: The Committee must approve any co-promotions planned by participants with any local media in advance.

43) Codes of Conduct: All vendors shall maintain appropriate noise level and a respectable behavior. All vendors are required to conduct themselves in a professional, respectable and courteous manner. Aggressive or offensive conduct shall not be tolerated. All vendors shall comply with all "Rules and Regulations" including: maintaining booth cleanliness, trash removal, proper grease, fat, and food disposal and booth space encroachment. Non-compliance of rules and regulations, directives and behavior shall result in immediate closure of your booth without refund.

44) Employee Roster: The Salem Police Department requires that a list of all employees and their date of birth are provided prior to July 1. In addition, there must be a manager on duty listed with complete contact details in case of any incident. Any changes or replacement of employees must be communicated immediately by calling 603-918-3385. An employee form has been included with this package for your convenience.

45) Noise Ordinance: Vendors with any type of music, sound projections, public address systems or any noise making machines must be conducted as to not disrupt adjacent vendors and their patrons, nor cause the walkways to be blocked.

46) Prohibited Items and Actions: The following items and/or actions are strictly prohibited from the festival grounds: tobacco sales, items of profanity of any kind, lasers, knives, firearms, weapons, use of profane language or behavior, games of chance with cash prizes and/or any items, activity or behavior detrimental to the Committee, participants and attendees.

47) Pets: Pets are not permitted which and is strictly enforced. Service pets are welcome.

48) Rain Date: The Salem Willows Seafood Festival shall take place Rain or Shine. The festival shall not be rescheduled. All vendor operations shall continue Rain or Shine. No refunds or partial refunds shall be given due to weather conditions.

49) Cancellations: Booth fees are nonrefundable.

50) Admission Passes: Each vendor shall receive four (4) four-day passes. Vendors can purchase additional passes as needed at the admission gates.

51) Parking: Due to the limited amount of parking available directly at the Willows, vendors and their staff must park at the Bentley Elementary School, 25 Memorial Drive on Saturday and Sunday. The committee has also partnered with Salem Trolleys to offer Trolley Service from the following satellite locations: National Park Visitors Center, Salem Ferry Landing and Shetland Properties (Sat & Sun only) for a fee of \$3 one-way or \$5 round-trip.

52) Break-down: Vendors shall remain in operation until the conclusion of the fair on Sunday at 6:00pm. All equipment must be removed within 24 hours. Due to public safety concerns, no vehicles may approach the gate at the end of Fort Avenue before 6:30pm on Sunday or until an official announcement has been made.

53) Rules and Regulations: All participants must agree to all rules and regulations issued by the Committee. Misunderstanding or disagreements over the rules and regulations shall be resolved in favor of the Committee. The Committee reserves the right to refuse entrance to the event for any reason whatsoever. Vendors in violation of the Rules and Regulations shall be given a verbal or written warning. If the problem persists the vendor shall be asked to leave the fair without refund.

Vendors are private contractors. Vendors agree that neither the Commonwealth of Massachusetts, the City of Salem, FestEvents of New England, the Committee nor any employees, officers, volunteers, agents, sponsors, and advertisers of the above, shall be held responsible for

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any injury, loss or damage that may occur to the Vendor or to the vendor's property or their employees or their property, from any cause whatsoever, prior to, during or subsequent to the period covering the event. Vendor agrees to indemnify and hold the Commonwealth of Massachusetts, the City of Salem and FestEvents of New England its agents, sponsors and advertisers harmless from any and all losses, costs, damages and expenses including, without limitation, attorney's fees, arising from vendor's activities and operations at the event.

The undersigned on behalf of his/her establishment and/or organization agree that they understand and shall comply with all of the rules, regulations, policies and directives and further agree to correct any infractions or violations immediately upon notification. It is understood that any failure to comply with requests for remedial action from the Committee or its representatives could result in disciplinary actions up to and including immediate ejection from the event and could further provide a prohibition from any future participation.

Enclosed is my application for the Salem Willows Seafood Festival. I understand that all fees are nonrefundable. I agree to assume full responsibility for my conduct and for all property that I bring on the premises and shall hold neither the Commonwealth of Massachusetts, the City of Salem and FestEvents of New England, nor any of their employees, officers, or volunteers, sponsors, and advertisers responsible for any damages or personal injury, theft, or any other act that may occur at the event. Commonwealth of Massachusetts, the City of Salem and FestEvents of New England, nor any of their employees, officers, or volunteers, sponsors, and advertisers shall not have any liability whatsoever for any damages to any person, matter, or thing resulting neither from storm, wind, water, or other Acts of God, nor from fire, strikes, or lockouts. I understand that my name or business and any photos may be used for promotional and/or informational purposes.

By signing this application below, I acknowledge that I have read and understand the Rules and Regulations and the application. I agree to abide by all of the Rules and Regulations as well as any other requirements included herein as part of this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Upon signing this document please make a copy for your records.

## **RETURN DOCUMENT CHECKLIST**

### ***DID YOU REMEMBER TO INCLUDE...?***

- ✓ Signed Application with Menu Items and Prices
- ✓ Signed copy of the Rules and Regulations
- ✓ Certificate of Insurance as outlined within
- ✓ Board of Health Temporary Food Service Application which requires both pages (don't forget to sign page 2), a Plan of Establishment, ServSafe Certificate, Establishment Permit and Permit Fee.
- ✓ Deposit of \$250, payable to "FestEvents of New England" (final payment due May 15)

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IMPORTANT CONTACTS:

Salem Board of Health (questions), Larry Ramdin	978-741-1800
Eastern Propane (propane storage and refills), Jeff	508-726-9260
The Event Company (certified tents rentals), Taylor	978-283-4884
Fire Prevention (questions)	978-745-7777
Smart Fuel (disposal of waste vegetable oil), Andy Harkness	978-500-5665
FestEvents (General Questions)	603-918-3385